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# Academic Appeal – Request for Review Form

**This form may be completed electronically or handwritten (please use additional pages as required)**

For assistance with completion of this form, please contact the Student Services team, Student’s Union, or the Assistant Registrar (Quality and Governance).

**You must ensure you append the original academic appeal form and the formal response.**

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| **1. Personal Details** | | | |
| **Name:** | | **Telephone Number:** | |
| **Please tick the ground/s upon which you are requesting a review:** | | | |
| Procedure implemented improperly |  | Significant new evidence |  |
| Outcome not reasonable in circumstances |  |  | |
| 1. **Details of any new evidence** | | | |
| 1. **Please state why you do not consider the outcome of the formal academic appeal process to be satisfactory.** | | | |
| **Signed**:  **Date**: | | | |

**Send the completed form and enclosures to the Academic Standards Manager in the Quality & Governance team at** [**j.morgan@trinitylaban.ac.uk**](mailto:j.morgan@trinitylaban.ac.uk)**.**