

# JERWOOD LIBRARY

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OF THE PERFORMING ARTS

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## **The Blackheath Halls Archive**

A handlist

Compiled by Paul Davidson and Rosemary Firman

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The Jerwood Library would like to acknowledge the contribution of Neil Rhind, local historian and former Secretary of the Blackheath Preservation Trust, for his care of the Archive through difficult times and for his support in its reorganisation at the time it was moved to the Jerwood Library, Easter 2004.

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The Blackheath Halls Archive is a closed access collection. Please ask at the enquiry desk if you would like to use it. All items are for reference only and may not be borrowed.

## The Blackheath Halls Archive (BH)

### **BH-1 Original Group**

BH-1-1 Lease of No. 27, Lee Road, Blackheath from Charles John Bond to James John Stokes, trading as Selby Co. surveyors 1892

BH-1-2 Correspondence re: purchase of land for the concert hall, 1893

### **BH-2 Blackheath Concert Hall Company Limited (1894-1978)**

#### BH-2-1 Core records

BH-2-1-1 Certificate of incorporation 1894; articles of association 1908

BH-2-1-2 Annual returns 1959-1960

BH-2-1-3 Annual reports 1895-1977 (not full run); draft report 1923

BH-2-1-4 Report from a search at the Registrar of Companies 1978

BH-2-1-5 Notice and circulars concerning liquidation 1978

#### BH-2-2 Minutes

BH-2-2-1/2/3/4 Minute books 1894-1959

BH-2-2-5 Extract of minutes 1896

BH-2-2-6 Directors' minutes, 1898, 1939

BH-2-2-7 Minutes of emergency meeting 1915

BH-2-2-8 Notice of annual general meeting 1978

#### BH-2-3 Financial records

##### BH-2-3-1 Accounts

BH-2-3-1-1 Cash book 1925-1946

BH-2-3-1-2 Journal 1925-1941

BH-2-3-1-3/4 ?Ledgers 1923-1946

BH-2-3-1-5 Balance sheet, 18985; profit and loss accounts, and balance sheets, 1923, 1925; rough accounts and trial balance 1921

BH-2-3-1-6 Bank correspondence 1915-1918

BH-2-3-1-7 Insurance policies, correspondence, etc., 1915-1927, 1973; observation on replies to requisitions on title 1896

BH-2-3-1-8 Returns re: land value duties 1910, 1915

## BH-2-3-2 Shares records

- BH-2-3-2-1 Summary of capital and shares, and list of shareholders [volume, with copy], 1896
- BH-2-3-2-2 List of shareholders [volume], 1896
- BH-2-3-2-3/4 Share certificate stubs [volume], 1894-1933
- BH-2-3-2-5 Transfers and proxies [volume] [1893]-1928
- BH-2-3-2-6 to ? Pprs. re: shares and debentures 1893-[?1990s]

## BH-2-4 Licences

- BH-2-4-1 Licences 1895, 1944, 1950-1957
- BH-2-4-2 Return, performing rights licence 1927
- BH-2-4-3 Correspondence relating to licences, 1909-1944

## BH-2-5 Legal (general)

- BH-2-5-1 Legal agreements, with related correspondence 1895, 1930-1931

## BH-2-6 Tenancy and hall hire

- BH-2-6-1 Register of hall bookings 1936-1940
- BH-2-6-2 Agreement and letters re: room hire 1925, 1931, 1939
- BH-2-6-3 Printed hire brochures, tariffs, etc., 193x, nd.
- BH-2-6-4 Blank Hall rent receipt 189x
- BH-2-6-5 Tenancy agreement, The Blackheath Concert Halls Company Limited to H.K. White, The Cottage, the Concert Hall, Lee Road, Blackheath 1966

## BH-2-7 Members

- BH-2-7-1 Register of directors 1917-1962
- BH-2-7-2 Register of secretaries 1963
- BH-2-7-3 Directory of ?members nd.

## BH-2-8 Staff

- BH-2-8-1 Correspondence re: appointments 1901, 1904

## BH-2-9 Estate, building, fixtures and fittings

- BH-2-9-1 Correspondence re: leasing of land for the concert hall, 1895
- BH-2-9-2 Lease of land for the concert hall from Albemarle Cator to the Blackheath Concert Hall Company 1895
- BH-2-9-3 Building regulations certificate 1895
- BH-2-9-4 Correspondence, inspection reports, etc. relating to boiler[s] [1927-1939] (not in date order)

## BH-2-10 Plans

BH-2-10-1 Plans, sections and elevations 1910-1968

BH-2-10-2 Blank seating plans for Hall and Small Hall 1896, nd.

BH-2-11 Correspondence 1909-1931, nd.

BH-2-12 Lists and schedules of documents 1905-1963

BH-2-13 Miscellaneous papers 1915, 1940s, nd.

BH-2-14 Newspaper articles and announcement re: the opening of the concert hall 1894-1895

BH-2-15 Printed government notices, rules, regulations etc., 1939-1956

## **BH-3**

### **Other organisations**

BH-3-1 Blackheath Art Extension Company & related: papers 1896-1960

BH-3-2 War Office: schedule of furniture and fittings, contracts, correspondence, etc. 1915-1916, nd.

BH-3-3 War Damage Commission: claim 1947

## **BH-4**

### **Blackheath Concert Hall Action Group**

BH-4-1 Papers and correspondence

BH-4-1-1 Public debate and formation of Action Group 1974-78

BH-4-1-2 Papers and correspondence 1978-1983

BH-4-1-3 Demand survey response forms and analysis 1978

BH-4-2 Papers of Gwyn Rhydderch, Project Officer, 1978-1979

BH-4-3 Papers of Janet Harland, Acting Chairman, 1978-1983

## **BH-5**

### **Blackheath Preservation Trust (owner from 1979-; current owner of freehold)**

BH-5-1 Scheme for conversion to offices (aborted) 1975-1976

BH-5-2 Papers and correspondence 1978-1979

BH-5-3 Papers and correspondence 1980-1982

BH-5-4 Papers and correspondence 1983-1985

BH-5-5 Ground and architectural plans 1979-1984

## **BH-6**

### **Blackheath Halls (charitable trust formed late 1983; lessee 1985-2003)**

- BH-6-1 Executive Committee and building papers
  - BH-6-1-1 Papers and correspondence 1985-1989
  - BH-6-1-2 Restoration of building 1985
  - BH-6-1-3 Planned refurbishment (aborted) 1986-1989
  - BH-6-1-4 Proposed development of Large Hall 1990
  - BH-6-1-5 Planning applications 1995-1998
- BH-6-2 Financial records 1987-1989
- BH-6-3 Staff records
  - BH-6-3-1 Selection and appointment of staff 1985-1986
  - BH-6-3-2 Appointment of Manager 1985
  - BH-6-3-3 Appointment of General Manager 1986
  - BH-6-3-4 Personnel file, Alastair Creamer, 1986-1987
- BH-6-4 Secretary's file 1987-1989
- BH-6-5 House Committee papers 1986-1989
- BH-6-6 Ground and architectural plans 1985-2002
- BH-6-7 Fundraising and publicity material 1984-2000
- BH-6-8 Arts Council Lottery stabilisation bid papers 1997
- BH-6-9 Hire of Halls publicity materials
- BH-6-10 Blank letterheads (2 designs)
- BH-6-11 Artwork by 'Diana R.' for Syllabus, n.d.
- BH-6-12 Artwork by Caroline Cooper, new colour scheme for Recital Room 1997

## **BH-7**

### **National Centre for Orchestral Studies 1985-1986**

## **BH-8**

### **Trinity College of Music (lessee from 2003)**

## **BH-E**

### **Events**

- BH-E Pre-1895
- BH-E Scrapbook
- BH-E 1895 Opening
- BH-E 1895-
- BH-E(P) 1895- (posters)

## **BH-M**

### **Miscellaneous**

- BH-M-1 Blackheath scrapbook of Edith S. Dealy

Edith Dealy was assistant secretary of the Blackheath Conservatoire from 1901, then secretary and superintendent from 1920. Dated 1888 at front, but contains cuttings and programmes, largely relating to the Blackheath Conservatoire and its pupils, mainly from 1902 to 1933, with one item from 1952

BH-M-2 Text by Neil Rhind on the history and restoration of the Halls, formerly used for display purposes

BH-M-3 Assorted notes on famous musicians who appeared at the Halls from 1896 to 1928

BH-M-4 Facsimile of Blackheath guide (Cheltenham: Edward J. Burrow, 1909), reprinted Blackheath: Blackheath Reprints, n.d.

BH-M-5 Facsimiles of advertisements for important events 1895-1939. A2 copy formerly used for display purposes and A4 photocopy.

## **BH-O**

### **Other groups**

BH-O-1 Blackheath Dramatic Club.  
Minute book 1936-1939, with correspondence, tickets, etc. 1939, nd.