

TRINITY LABAN

Creative Dance Classes 2025/26

Information for Families

This information is for families enrolled on the Creative Dance Class Programme at Trinity Laban and includes:

- Term Dates for 2025/26
- Class Fees for 2025/26
- Payment of Fees
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Term Dates for 2025/26

Autumn	Sat 13 Sept – Sat 13 Dec no classes Sat 1 Nov
Spring	Sat 10 Jan – Sat 28 Mar no classes Sat 21 Feb no Carers & Preschoolers/Dance Ability Sat 28 Mar
Summer	Sat 18 Apr – Sat 4 Jul no classes Sat 30 May no Carers & Preschoolers/Dance Ability/ Reception classes Sat 4 Jul
Events	Open Studios: Sat 13 Dec 2025 Spring Show: Sat 28 Mar 2026 Children's Dance Holiday Programme: Tues 7 – Fri 10 Apr 2026 Summer Show: Sat 4 Jul 2026 Reception and Year 1 Sharing: Sat 27 June 2026

Class fees for 2025/26

Class/Term	Autumn 2025 (13wks) no classes 1 Nov	Spring 2026 (11wks; 10wks C&Ps/DA) no classes 21 Feb	Summer 2026 (11wks; 10wks C&Ps/DA/Reception) no classes 30 May
Standard			
Carers & Preschoolers (3-4yrs)	£163	£125 no classes 28 Mar	£125 no classes 4 Jul
Reception	£152	£129	£117
Year 1	£164	£139	£139
Year 2&3	£164	£139	£139
Year 4&5	£164	£139	£139
Year 6&7	£164	£139	£139
Year 8&9	£198	£167	£167
Year 10-13	£198	£167	£167
Concession			
Carers & Preschoolers (3-4yrs)	£41	£32 no classes 28 Mar	£32 no classes 4 Jul
Reception	£39	£33	£30
Year 1	£41	£35	£35
Year 2&3	£41	£35	£35
Year 4&5	£41	£35	£35
Year 6&7	£41	£35	£35
Year 8&9	£49	£42	£42
Year 10-13	£49	£42	£42

*Concessionary rates are available for families in receipt of Universal Credit and/or Free School Meals. Limited availability. For more information and to email proof of eligibility (this could be a letter or Certificate of Eligibility for Free School Meals) contact us at childrensprogramme@trinitylaban.ac.uk.

Payment of Fees

- **New starters:** Should your child wish to continue with classes after their trial, payment for the term must then be received to confirm their place.
- **Returning participants:** Payment for your child's classes must be received before the start of each term. Your child's place in the class will not be secure until payment is received.
- Payments are taken via our secure online payment system.
- We will send you the information you need to make payment ahead of the start of each term to the email address you provided.
- Fees are non-refundable.

Class Allocations

We have recently changed our Creative Classes groupings, so that our classes align with the academic school age groups. This comes into effect for all classes from September 2025.

3 – 4 Year Olds (Nursery)

- Children aged 3-4yrs (nursery) are allocated to our Carers & Preschoolers classes.
- Please note that we do not move any children between age groups during the academic year.
- We take into consideration:
 - Sibling class times
 - Length of time with current teacher

4 – 18 Year Olds (Reception+)

- Children are allocated to classes according to their school year groups: Reception, Year 1, Year 2&3, Year 4&5, Year 6&7, Year 8&9, Year 10-13.
- Children typically spend two years in each class.
- Please note that we do not move any children between age groups during the academic year.
- We take into consideration:
 - Sibling class times
 - Length of time with current teacher

We seek to give children dancing with us for multiple years an experience of working with different teachers. Where possible this will typically take place every two years. Some children will have the same teacher for more than two years, some less.

Event Information

Open Studios

- Families are invited to watch the last 10mins of class at the end of the Autumn Term.

Creative Spring & Summer Shows

- Each class, with the exception of Carers & Preschoolers, Reception and Year 1, will perform in either the Spring Show or Summer Show.
- The list of classes allocated to each show will be shared with you at the end of the Autumn Term.
- There are no Carers and Preschoolers or Dance Ability classes on show days.
- Tickets are purchased through the Box Office.

Reception and Year 1 Sharing

- Reception and Year 1 classes will perform to family and friends in the Summer Term.

Watching a Class

We encourage parents and carers not to watch classes through the glass doors to the studios, as this can be distracting, especially for younger children. There are times when parents/carers will be invited into the studios, usually at the end of a term.

Occasionally observations may take place for professional reasons; these requests are considered carefully.

Photography and Film

- Parents/carers are not permitted to film or photograph classes in line with our safeguarding policy.
- At times Trinity Laban may take photographs and film with media consent.

Your Contact Information

- Please keep us updated with your current contact details. We stay in touch via email and may need to call you from time to time.

Access and Support Needs

- Sessions are suitable for young people with moderate access and support needs such as autism, a learning disability and neurodiversity.
- Please disclose information about access and support needs when you pay for classes.
- We may then contact you for further information and implement reasonable adjustments as required. This might include Assistant Support, use of communication tools, reducing the potential for sensory overload etc.
- Our [Dance Ability](#) class is a dedicated space for disabled young people to dance together.
- Our building is wheelchair accessible.

Attendance

- We encourage participants to attend classes as regularly as possible in order to gain the most benefit from the classes.
- We know that there are times when absence is unavoidable. If you know about a one-off absence in advance please let your child's teacher know directly as this will assist with their planning. Where an absence is last minute please let us know by emailing childrensprogramme@trinitylaban.ac.uk.
- In the run up to a performance it is especially important that attendance is consistent.
- If your child is unable to perform in their show (Spring or Summer) please let your child's teacher know as soon as possible.
- Please note: If a child does not attend for three consecutive weeks without advising the teacher or the administrative team of reason for absence, they will be removed from the programme and another child will be offered their place. It is the responsibility of the parent/carer to inform the administrative team via email of significant absence.
- If your child decides to leave the programme, we can offer up to 1 year's deferment on 1 occasion. Any further deferment of places, may incur a charge to keep the space open. This is due to our extensive waiting list. You must communicate with the administrative team, to put this agreement in place.
- Children may leave and re-join the programme only once, unless in case of exceptional circumstances such as significant illness or injury. In this event, this must be clearly communicated to the administrative team and supporting evidence may be required.

Drop Off, Collection, Supervision

- Once participants have been dismissed from the studio please ensure appropriate collection arrangements are in place. Directly before and after the class, parents/carers are responsible for their child. We are unable to supervise children in the building when they are not actively participating in a class within a studio.
- Parents/guardians are active participants in Carers & Preschoolers and Dance Ability classes, and should be present in the studio throughout.
- Parents/carers of children in the Reception and Year 1 classes need to be available outside the studio for the duration of the class in order to accompany their child to the toilet.
- Children 11 years (School Year 6) and under must be taken to, and collected from, the studio door by parent/carer.
- Children 11 years old (School Year 7) and over are dismissed from the studio after their class. We encourage families to meet their child within the building. Participants can enter and exit the building without a parent/carer, at the discretion of the parent/carer, who remain responsible for their child outside of the studio.
- If parent/carer does not give permission to leave the building independently they must disclose this at enrolment/booking. Teachers will dismiss the child in line with the information given. If you have any specific requirements regarding collection, please email childrensprogramme@trinitylaban.ac.uk.
- If you are running late to collect your child please notify us and we can supervise your child until you arrive.

Bikes, Scooters, Buggies

For the safety of all building users on Saturdays:

- Please ensure young children are supervised at all times.
- Children's bikes and scooters must be left in the designated area as directed by the security team.
- Adult bikes and scooters must be left outside in the secure bike racks to the rear of the building. Adult bikes and scooters must not be left anywhere else on the grounds and must be locked when not in use.
- Bikes and scooters not left in the designated areas and unlocked, will be moved by the Facilities team to a secure location.
- Bikes and scooters should be pushed up the pathway within the Laban Building grounds. Please do not cycle on the pathway or on the grass.
- Roller-skates, scooters, bikes or Heelys (or any shoes with wheels) must not be used inside the Laban Building.
- Pushchairs and prams can be taken into the building.

Clothing

- Children dance bare foot in the studios and should wear soft comfortable clothing which is easy to move in, such as tracksuit bottoms/leggings and a t-shirt. Jeans and dresses are not appropriate.
- Please ensure your child does not wear any jewellery when taking part in class.

First Aid

- Trinity Laban has First Aiders onsite.
- If your child has any specific medical needs we need to be aware of please notify us when you pay for classes and keep us updated of any changes.
- Should there be any needs identified we may require parents/carers to remain onsite or outside studios, and/or provide additional information.

Safeguarding

Trinity Laban is committed to practice which protects children, young people and adults and recognises that they have rights as individuals and should be treated with dignity and respect. Their safeguarding is of the utmost importance. The Conservatoire is committed to ensuring a safe and supportive environment for all children, young people, students and adults participating in any courses or activities, associated with Trinity Laban and recognizes its responsibilities for promoting the highest standards of care.

- The safeguarding policy is available to all parents/carers of children, young people and adults involved in Trinity Laban courses and activities upon request.
- In line with this policy all of our teachers have Disclosure and Barring Service checks.
- If you have any queries or concerns regarding Safeguarding please contact a designated officer, see below.
- This information is also available at Reception and on the noticeboards outside Studio 1.

Safeguarding Officer	Contact Details
Laura Aldridge Head of Children and Young People's Dance Programmes Children & Young People's Dance Programmes	L.Aldridge@trinitylaban.ac.uk
Niesha Holder Centre for Advanced Training Manager Children & Young People's Dance Programmes	N.Holder@trinitylaban.ac.uk

Code of Conduct for Public Engagement Participants

By booking to participate in our programmes, you agree to adhere to our Code of Conduct.

To ensure all participants have a positive experience we ask that you behave responsibly and show respect for the rights and wellbeing of fellow participants and staff. Please read the below carefully. If you have any questions, please get in touch.

Respectful Behaviour:

Trinity Laban is committed to principles of social justice and to challenging all forms of inequality. In line with this commitment, we aim to ensure that:

- All individuals are treated fairly, with dignity and respect, regardless of age, gender, marital status, disability, race, faith, belief, social or economic background, sexual orientation, or any other immaterial distinction.
- Everyone has the opportunity to fulfil their potential.
- A supportive and inclusive environment is promoted for staff, students, visitors and participants.
- A zero-tolerance approach is taken to behaviour that is discriminative, abusive, and/or compromises the dignity of others, including bullying, harassment and inappropriate or intimidating behaviour.

Everyone regardless of protected characteristics or individual differences is entitled to work and learn in an environment free from behaviour that undermines their dignity. This applies to staff, students, visitors and participants. All members of staff, teaching and non-teaching, are responsible for upholding these principles.

We ask that you:

- Be supportive and respectful to other participants and staff through your language, tone and behaviour. Listen to others' ideas and respect differences.
- Welcome and celebrate differences, treating others with dignity and respect.
- Actively engage in each class or activity, and inform staff if an injury, illness or wellbeing concern may affect your participation.
- If an activity involves touch, approach this with sensitivity and care. Seek consent first, acknowledging that everyone has different comfort levels, personal boundaries and physicality. Physical contact outside of dance activities (such as play fighting etc) is not permitted.
- Follow reasonable instructions from Trinity Laban staff, including teachers and teaching assistants.
- Use official Trinity Laban email addresses and phone numbers for all communication. All feedback and programme-related suggestions should be directed to the administrative team, not to artists.

Ready to Participate:

- Arrive to activities on time. If you arrive late you may not be allowed to take part, this is at the discretion of the teacher to ensure everyone has warmed up and participating safely.
- Inform us in advance of any disabilities, injuries, medical conditions or wellbeing issues that may affect your participation so that reasonable adjustments can be made.
- Wear appropriate and safe clothing for dance and movement activities.
- Work in either bare feet or appropriate footwear as specified by the teacher.
- Do not wear jewellery in practical dance sessions for safety reasons.

- Wear your hair in a style that keeps it off your face and secure to your head so hair cannot fall into your eyes while dancing.
- Bring a water bottle, to stay hydrated.
- Have your mobile phone on silent and stored away. You may not check your phone during class. Phone use during breaks/ free time must be appropriate and respectful.
- Store all belongings in the cubby holes or changing rooms. Trinity Laban is not responsible for your valuables.

Health and Safety:

- Follow emergency procedures, such as a fire drill, as directed by Trinity Laban staff.
- Report any accidents, injuries, incidents or near misses to a member of staff.
- Take care of yourself and others, participating safely and sharing space.
- Store belongings in cubby holes/space provided, to keep the space clear of trip hazards.
- Do not intentionally damage property belonging to Trinity Laban, staff or participants.
- Do not involve yourself in dangerous activities likely to cause injury to yourself or others.
- Do not bring alcohol or illegal substances to Trinity Laban. No smoking or vaping is allowed.
- Avoid using spray deodorants and aerosols inside the Laban building. These may trigger the sensitive fire alarm system and can also affect individuals with asthma or breathing difficulties. Please use non-aerosol alternatives.
- Refrain from bringing food or drink into the dance studios, except for bottled water.
- Follow drop off, supervision and collection procedures for children and young people; shared at the point of registering/booking/enrolling.

Concerns and Serious Incidents

If there are any concerns about a participant adhering to the Code of Conduct above, the following process will be followed:

1. Email/call to Participant or Parents/ Guardian of a child participant
2. Meeting(s) with Participant or Parent/Guardian of a child participant
3. Exit Meeting – with Participant or Parent/Guardian of a child participant

In the event of serious incidents or misbehaviour, such as fighting, racial abuse or the use of illegal substances, the participant(s) concerned may not be allowed to continue attending Trinity Laban.

Complaints

If a participant and/or parent/ carer has concerns about Trinity Laban staff or activities, in the first instance talk to us informally about your concerns or levels of service.

We value our good relationships with customers and aim to deal with any complaints or concerns sensitively.

In case you have to make a complaint, please follow our customer complaint policy: Policies & Procedures | Trinity Laban

Fire Safety Information

Please take the time to read the following information carefully; it could save the life of your child.

Your child's dance teacher will explain the fire safety procedure to the class, and we will schedule unannounced fire drills from time to time. The fire alarm is a continuous siren.

Please familiarise yourself with the escape routes from the building, and make sure your children know these routes and know what to do in an emergency.

The two assembly points in the event of an evacuation are:

- By the gate at the main entrance, and
- By the gate at the exit of the car park.

In the event of a fire please follow these instructions:

1. If a fire is discovered sound the alarm by breaking the glass on the emergency call point.
2. On hearing the fire alarm evacuate the building immediately using the safest escape route.
3. DO NOT go to the studios to collect your child. The teacher will bring the whole class out of the building and take them to one of the assembly points.
4. After exiting the building parents should go to the assembly points to find their child where they will be kept with their teacher until they either return to their studio to continue the class or are collected if the class has finished/cannot continue.

A member of Trinity Laban staff will be happy to explain the above procedures to you.

Directions to the Laban Building SE8 3DZ

All Children's Creative Dance Classes take place at our Dance Faculty:

Laban Building
Creekside, Deptford
SE8 3DZ

We have cycle racks at the rear of the building and also a number of disabled parking spaces to the front of the building.

By Docklands Light Railway (recommended route)

The Docklands Light Railway (DLR) offers a frequent service to Cutty Sark station which is a few minutes' walk from the Laban Building. The DLR joins to the London Underground at Monument / Bank (Central, Circle and District Lines), Shadwell (East London Line), Canary Wharf (Jubilee Line) and Stratford (Central Line). At Cutty Sark turn right out of the station and right again on to Creek Road. Take the second left after the bridge, Creekside and the Laban Building is on your left. (10 min walk).

By Train

If travelling from Central London, travel from Charing Cross to either Deptford or Greenwich. There are frequent trains and the journey time is approximately 20 minutes. The Laban Building is approximately a 10 minute walk from either station.

By Bus

Bus numbers 47, 53, 89, 177, 188, 225 and 453 stop near the Laban Building.

By Road

From Central London: Take the Old Kent Road to its end in New Cross then follow the A2 until you reach the junction for Deptford Church Street. Turn left and continue to the mini roundabout, then turn right into Creekside.

From M2/M25: Follow the A2 until you reach the turning for the junction for Deptford Church Street. Turn right and continue to the mini roundabout, then turn right into Creekside.

There is no parking at the Laban Building, except for disabled access. On street parking is available on nearby roads; Deptford Green, Benbow street, Watergate street as well as Creekside itself. There is paid car parks available on Frankham Street (approx. £2.80ph). Other [paid car parks](#) are also available.

Creative Dance Programme Staff

Name	Contact Details	Regular working days
Emma Greene Programme Coordinator Children and Young People's Dance Programmes	e.greene@trinitylaban.ac.uk childrensprogramme@trinitylaban.ac.uk 0208 305 9390	Tues – Sat
Holly Smith Project Manager (maternity cover) Children and Young People's Dance Programmes	h.smith@trinitylaban.ac.uk childrensprogramme@trinitylaban.ac.uk 0208 305 9477	Tues – Sat
Laura Aldridge Head of Children and Young People's Dance Programmes	childrensprogramme@trinitylaban.ac.uk	Mon – Thurs Works some Saturdays